

Style Sheet

for authors of the *Anglo-German Law Journal*

Table of Contents

A. Layout.....	2
I. Headings.....	2
II. Italics.....	2
III. Abbreviations.....	2
IV. Punctuation.....	3
V. Spelling.....	3
B. Referencing.....	4
I. Acts.....	4
II. Cases.....	4
III. Books.....	4
IV. Journal Articles.....	5
V. Non-published Materials.....	5
VI. Sources by more than one author.....	5
VII. Cross-referencing.....	6
VIII. Electronic Sources.....	6

A. Layout

Your text should be formatted in “Times” font size 12 and line spacing 1.5
(Margins: left/right: 3.4 cm, top: 4 cm, bottom: 4.5 cm).

I. Headings

In order to ensure a clear structure all authors should use the same order and style of headings as follows

A. Main Heading

I. First Subheading

1. Second Subheading

a. Third Subheading

i. Fourth Subheading

All nouns, verbs, adjectives and adverbs should be capitalised.

II. Italics

1. Use italics for the naming of cases, book titles and periodic journal titles.
2. Do not use italics for law reports (i.e. WLR, EWLR...).
3. Use italics for foreign or uncommon words (i.e. *BGH*).
4. Use italics if you want lay emphasis on something. Do not use bold letter to do so. Where you have omitted emphasis in a quote please add a footnote saying “emphasis omitted”.

III. Abbreviations

1. Please add a full stop after each abbreviation.

2. Abbreviations of courts or journal articles do not require a full stop afterwards.
3. If you would like to use an abbreviation for an expression or institution that is not commonly known please introduce it when first using it

i.e. Strategic Arms Reduction Treaty (START)

IV. Punctuation

1. Please use single inverted commas to mark quotations and double inverted commas to highlight quotations within quotations. The full stop of a sentence should be within the inverted commas. If the quotation is more than 3 lines long please print the quote as a paragraph (font size 11) and leave a space above and underneath the paragraph.
2. If you omit parts of the quotation please indicate the omission as follows i.e. 'He agreed [...]. [...] All parties were happy with the result.'
3. The footnote numbers should be placed after the punctuation of a sentence.
4. Numbers up to 10 should be spelled out completely for all others Arabic numbers should be used.
5. All footnotes and entries in the bibliography should end with a full stop.

V. Spelling and Capital Letters

1. Spelling should follow the rules set out in *Oxford English Dictionary*.

2. Capital letters should be used for headings, acronyms, book titles and specific Acts and institutions.

3. No capital letters should be used when referring to a non-specific institution.

B. Referencing

Footnotes should be inserted in “Times” font size 11.

I. Acts

Acts should not be cited as footnotes or entries of the bibliography. The Act can be mentioned in parentheses or incorporated in the text.

II. Cases

The case name (i.e. *Donoghue v Stevenson*) should be incorporated in the text in italics.

Corresponding Footnotes:

i.e. [1932] UKHL 100, 102.

Bibliography: none

III. Books

Footnotes:

i.e. Cooke, *Land Law*, 45 ff.

Bibliography:

i.e. E Cooke, *Land Law*, 2nd edition, OUP , Oxford, 2012.

IV. Articles in Books

Footnotes:

i.e. O'Connor, 'Registration of Title in England and Australia', 85.

Bibliography:

i.e. P O'Connor, 'Registration of Title in England and Australia' in E Cooke (ed), *Modern Studies in Property Law*, 2nd edition, Hart, Oxford, 2003.

V. Journal Articles

Footnotes:

i.e. Goymour, 'Mistaken Registrations of Land: Exploding the Myth of "Title by Registration"', 623.

Bibliography:

i.e. A Goymour, 'Mistaken Registrations of Land: Exploding the Myth of "Title by Registration"' 72(3) CLJ [2013] 617-650.

VI. Non-published Materials

Footnotes:

i.e. Smith, '[Title]', [first page], [page of quoted passage].

Bibliography:

i.e. A Smith, '[Title]' (type of work, location of material), [pages].

VII. Sources by more than one author

Footnotes:

i.e. Cooke and O'Connor, ' Purchaser liability to third parties in the English land registration system: a comparative perspective', 649.

Bibliography:

i.e. E Cooke and P O'Connor, ' Purchaser liability to third parties in the English land registration system: a comparative perspective' 120 (Oct) LQR [2004] 640-666.

VIII. Cross-referencing

Footnotes:

i.e. Cooke, *supra* note 1, at 47.

“*ibid.*” (not italicised and followed by a full stop) should only be used where there are two or more consecutive referenced to the same work.

IX. Electronic Sources

Footnotes:

i.e. Smith, '[Title]'.

Bibliography:

i.e. A Smith, '[Title]', [Date], [URL], (last date of use: [Date]).